



**Belknap County 4H Fair**  
**PO BOX 42**  
**174 Mile Hill Road**  
**Belmont, NH 03220**



**2019 Concession Application**

**Setup:** Thursday August 8<sup>th</sup> and Friday August 9<sup>th</sup> 10 to 4 pm. Set up in assigned spots only.  
**Hours of Operation:** Thursday August 8<sup>th</sup> Friday August 9<sup>th</sup>: your welcome to sell once set up  
Saturday August 10<sup>th</sup>: 9:00 am – 7:00 pm  
Sunday August 11<sup>th</sup>: 9 am to 5 pm

**We are opening Friday evening for some evening entertainment on the stage. It is your option if you want to be open for Friday evening. The exhibit hall will not be open.**

**Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Street:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**NH Meals & Rentals License #:** \_\_\_\_\_

**Products Offered:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Due to the size of the fair, we try not to have too much of same products. You may be asked to remove items at the discretion on Fair Board if you are selling items that are not listed above and that another vendor is selling (that was on their application and approved by the Fair Board).  
The Concession Manager reserves the right to screen all concessions for suitability.

\_\_\_\_\_



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Rates	QTY	Price if application and Payment are received before June 1, 2019 (postmarked)	Amount Due	Price if application and Payment are received after June 1, 2019 (postmarked)	Amount Due
<b>Frontage feet requested</b> Includes tongue and awning (10 feet minimum)		\$13	\$	\$18	\$
<b>Concession Passes</b> (each concession booth will receive 2 Fair passes)	2	N/C	\$0.00	N/C	\$0.00
<b>Extra Fair weekend passes needed</b>		\$10 each	\$	\$10 each	\$
<b>Electrical</b> per 20 amp (one duplex receptacle)		\$35 per 20 amp hookup		\$35 per 20 amp hookup	
<b>Electrical</b> per 220 volt (one(1) 220 plug-plug configuration) code on plug=_____		\$65 per 220 volt hookup		\$65 per 220 volt hookup	
<b>Total Due:</b>				<b>Total Due:</b>	

by signing this application, you agree to all terms and conditions mentioned in the Rules and Regulations)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<u>For Office Use Only</u>			
Post mark date _____	Amount Due:\$ _____	Amount Paid:\$ _____	Balance Due: \$ _____
Cert of INS provided: _____	Electrical needs given to Grounds Team _____		
Info given to Concession Manager _____	Payment given to Treasurer _____		
Additional comments: _____			



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## **Rules and Regulations**

1. The attached contract must be returned on or before June 1, 2019 with at least a 50% deposit and a Certificate of Insurance. Bear in mind after June 1, any opening will be filled strictly on a first come, first serve basis....no matter how many years you have been with us.
2. Each concessionaire must furnish a Certificate of Insurance indicating evidence of Comprehensive General Liability in an amount no less than \$1,000,000. A Copy of Insurance must be sent in with your application. The Belknep County Fair shall be listed as the secondary insured.
3. Each concessionaire must be paid in full prior to setting up.
4. Each concessionaire must check in with Concession Manager before set-up.
5. If the Fair is notified of a cancellation prior to June 1st, 50% of your payment will be returned. (50% is non refundable) Cancellations made on or after June 1st will forfeit all funds paid.
6. All exhibits must remain in place and open until 5 pm on Sunday. All exhibits must remain open during fair hours (only exception is if you have sold out of ALL merchandise--this includes all 4H booths) If you sell out....you can close your booth but your vehicle is not allowed in fair area until after fair hours.
7. Concessions are allowed ONE vehicle per booth on the grounds PRIOR to 8 am, there is no vehicle movement after 8 am. After 8 am you will be asked to park in the gen parking area during fair hours. No vehicles allowed in fair area during fair hours.
8. Any trailers or vehicles arriving and needing electrical hookups prior to Thursday will be subject to an additional electric fee per day of \$15 for 20 amp and \$30 for 220.
9. No raffles are allowed, unless they comply with New Hampshire Municipal and State Laws (RSA 287-A) and are approved by the Fair Board and Town of Belmont, if required.
10. No concessions activities may interfere with the display or activities of any other concessions and/or entertainment.
11. Food concessions must have an approved fire extinguisher mounted in their booth.
12. LPG Tanks must be securely attached on a firm base and the valve area protected.
13. Concessions using electricity must have properly rounded, "UL" approved devices and wiring. Concessions must supply their own electrical materials to reach an approved assigned fairground electrical system. No electric cords or wires are to run across roadways or walkways. A 3-wire supply cord is required on 110 volt connections.



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Any concession found tampering with electric boxes or violating electrical policies will be asked to leave the fairgrounds, forfeit all fees paid and may be excluded from future fairs.

14. Food Concessionaires must be licensed with the State of New Hampshire before operating (Application for Meals & Rentals Tax). Call 603 271-3701 with questions or to receive an application.
15. All Concessionaires selling food and beverages must comply with the NH Rules for the Sanitary Production & Distribution of Food, He-P2300 (Bureau of Food Protection, Concord, NH (603 271-4589)), and Technical Bulletin 2011-01 from the State of NH Division of Fire Safety or any addendum or updates. As well as comply with the Town of Belmont.
16. All concessions will need to be inspected by the Belmont fire dept. prior to opening.
17. No concessions may sell any of the following items: alcoholic beverages, tobacco products or illegal drugs.
18. There will be no consumption of alcohol or use of profane language. Unauthorized firearms are prohibited
19. Campers must be in the designated camping area. Any concession wishing to camp at the fairground must complete a camping registration and pay the camping fee--which is sent to the camping person, not the concession person.
20. No pets shall be allowed on the fairgrounds unless service dogs or exhibit animals. Dogs must be restrained at owner's campsite. (see camping agreement for details).
21. Violations of these policies may result in expulsion from the Fair and forfeiture of fees paid.
22. By signing the application, you agree that all individuals (you and your employees) are not employees of the fair. You are solely responsible for supplying current Workers' Compensation insurance for yourself and your employees.
23. \$35 service fee will be charged for any returned/bounced checks. Both the funds owed and the \$35 service fee will then be due in cash.
24. Mail Application, Certificate of Insurance and payment to Belknep County 4H Fair Po Box 42, Belmont, NH 03220